LIGHT-HEIGEL & ASSOCIATES, INC.

A full service provider of
Pennsylvania Uniform Construction Code (UCC) services.

Uniform Construction Code

Application Package ALTERATIONS – LEVEL 1 PERMIT

Please submit this application package and all required documents to your local Light-Heigel office.

QUESTIONS?

Contact your local Light-Heigel office.
E-mail: *Permits@light-heigel.com*
Additional Information available at our web site:
www.light-heigel.com

ALTERATIONS – LEVEL 1 PERMIT:

Application Requirements

Alterations (renovations) **that meet the scope of the *International Existing Building Code* (ALTERATION – LEVEL1)** and **that will be made to a legally occupied building** should follow this simplified application process:

1. **Submit one (1) copy of the APPLICATION FOR ALTERATIONS-LEVEL 1 PERMIT.**
2. **Submit payment of the amount calculated below** via check or money order made payable to Light-Heigel & Associates.

Be sure to accurately detail all of the work to be done under the building permit.

If you are seeking a Level-1 permit for a roof replacement and the work will include replacement of some or all of the sheathing, the type and thickness of the existing and replacement material must be specified in your description.

After reviewing this information, we will either issue a UCC Building Permit or contact you regarding work that appears to fall outside the scope of Alterations – Level 1. If a permit is issued, we will also inform you of inspections that must be passed, before a certificate of occupancy can be issued.

Base Permit Fee	$ **200.00**
Municipal Administration Fee (Contact your Municipality for the fee amount)	$_____
State Fee	$ **4.50**
TOTAL ALTERATIONS – LEVEL 1 PERMIT FEE	**$**_____

Uniform Construction Code (UCC)

APPLICATION FOR ALTERATIONS – LEVEL 1 PERMIT

Applicant Information	Applicant Name: _____ Street Number and Name: _____ City: _____ Zip Code: _____ Political Subdivision: _____ County: _____ Daytime Phone Number: _____
Site Information	Facility Name (e.g., university, mall, company, institution): _____ Building/Tenant Name (or Building Number): _____ Street Number and Name: _____ City: _____ Zip Code: _____ Political Subdivision: _____ County: _____ Previous L&I File Number(s): _____ Tax Parcel ID #: _____
Fees	Estimated Construction Cost: $ _____
Project Data	Describe the proposed alterations in sufficient detail to confirm that the work meets the scope requirement found in Chapter 5 of the *International Existing Building Code*. Carry over this description to an additional sheet of paper, if necessary, and attach the sheet to this application.

Permit #: _____
Date: _____

Owner Information	Owner Name _____ Street Address _____ City _____ State _____ Zip Code _____ Phone Number _____
Deferred Submissions	If you are not submitting plans and other documentation for any of the items listed below with this application, check the appropriate box below and indicate this on the first page of each building plan set. ☐ Fire Alarm System ☐ Truss Shop Drawings (Certified) ☐ Sprinkler System

Fees:
Refer to **COMMERCIAL FEE SCHEDULE**

Applicant's Certification:

As the owner or the authorized agent of the project for which this application is filed, I certify that:

1. The estimated construction cost and all other information provided as part of this application for a building permit is correct.
2. The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received.
3. This project will be constructed in accordance with the approved drawings and specifications (including any required non-design changes) and the Uniform Construction Code standards as specified in 34 PA Code Chapters 401-405.
4. Any changes to the approved documents will be filed with the municipal UCC Building Code Official.
5. If the licensed architect or engineer in responsible charge of this construction should change, written notice of the change will be provided to the municipal UCC Building Code Official.
6. When required, up to 20% of the total cost of any work performed on an area of primary function in an existing building will be expended to provide an accessible route to the area of primary function.
7. No error or omission in either the drawings and specifications or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapters 401-405.

Applicant Name _____
Street Address _____
City _____ State _____ Zip Code _____
Phone Number _____

Applicant Signature _____ Date _____